**Vessel Visit Information**

**Arrivals:** Must be sent at least 48 hours prior to [harbourcontrol@poal.co.nz](mailto:harbourcontrol@poal.co.nz)

**Vessel Information**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Vessel |  | | | IMO # | |  |
| Vessel Type | Bulk Carrier | Tanker | Container | | Car Carrier | Other: |
| LOA (m) |  | | | LBP (m) | |  |
| Keel to Mast (m) |  | | | Summer Deadweight | |  |
| Beam (m) |  | | | Owner/ Operator | |  |
| Ship Email |  | | | Ship Phone | |  |

**(Part A) Voyage Information - Arrival**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| ETA Pilot Station |  | Voyage # |  | |
| Commence Work |  | ETD |  | |
| Last Port |  | Next Port |  | |
| Berth |  | Side Alongside | PORT | STARBOARD |
| Agent Attending |  | Agent Phone |  | |
| Arrival Drafts | Fwd: | Mid: | Aft: | |
| GM (m) |  | Displacement |  | |

Voyage Information – Departure  
Departures: Must be sent at least 4 hours before departure to [harbourcontrol@poal.co.nz](mailto:harbourcontrol@poal.co.nz)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Departure Drafts | Fwd: | Mid: | Aft: | |
| GM (m) |  | Displacement |  | |
| Vessels Master confirms receipt of the Port of Auckland Port Handbook and accepts the terms and conditions in the  following sections: | | General requirements | | Yes / No |
| Safety | | Yes / No |
| Security | | Yes / No |

(Part B)

|  |  |
| --- | --- |
| Additional Requirements | |
| Water | Yes / No |
| Gangway | Yes / No |
| Interwaste garbage collection | Yes / No |
| Painting operations request | Yes / No |
| Hot work permit request | Yes / No |
| Diving operations booked | Yes / No |
| Hull condition cleared by MPI | Yes / No |

|  |  |
| --- | --- |
| Pilot ladder will be rigged on the Leeward side and conform with the IMO and SOLAS requirements? | Yes / No |
| Ensure Pilot has a clear passage from Pilot Ladder to the Bridge free of lashings and cargo | Yes / No |
| Hull condition is free from algae for the safety of port tugs? | Yes / No |
| No modifications have been made to the vessel which may affect the manoeuvring characteristics since last call? If yes, note below: | Yes / No |
| Any navigational and/or manoeuvring defects? If yes, note below: | Yes / No |

**Note for agents:**Completion of this form does not release you from your obligation to provide port security with the mandatory “Maritime Security Report” as per Part G of the New Zealand Border Agencies Advance Notice of Arrival (NZCS 344). This border agency form must be emailed to [security@poal.co.nz](mailto:security@poal.co.nz)

Declaration from Agents and Vessels' Masters / We understand below and have advised our staff accordingly.

Signature - MASTER/AGENT: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |  |
| --- | --- | --- |
| **A)** | **No pedestrian access throughout the port** | Yes / No |
|  | Master has been advised and understands about no pedestrian access between main gate and vessel or between two vessels. Crew MUST use the security van for all transfers  Transport Phone: 09 348 5335 |  |
| **B)** | **Ship chandlers and provedores** | Yes / No |
|  | Completed induction and signed POAL - Terms of Entry |  |
| **C)** | **No painting of shipsides or oversides at berth** | Yes / No |
|  | Painting of the ship's hull whilst alongside a berth is not permitted |  |
| **D)** | **Bunkering** | Yes / No |
|  | Pollution prevention precautions in place as per SOPEP, Suppliers to have Tier 1 plans in place Harbourmaster permission to be obtained. Shipside operations should not be impacted |  |
| **E)** | **Sludge transfer** | Yes / No |
|  | Pollution prevention precautions in place. Stevedores or Shift Managers to be advised.  Shipside operations should not be impacted |  |
| **F)** | **Lubeoil and oil deliveries** | Yes / No |
|  | Appropriate PPE; Stevedores or Shift Managers to be advised; Shipside operations should not be impacted |  |
| **G)** | **Funnel smoke & noise reduction** | Yes / No |
|  | Are auxiliary generators fitted with a reactive silencer |  |
|  | Environmental pollution is not permitted whilst in Auckland. No Burn Out operations permitted Breaches may lead to delays in vessel operations |  |
| **H)** | **For draft and ship related activities (gangway etc.)** | Yes / No |
|  | Stevedores or Shift Managers to be advised. Shipside operations should not be impacted |  |
| **I)** | **Quarantine garbage collection** | Yes / No |
|  | Contractor (Interwaste) will visit each ship in port each day between 07:00 - 15:00.  If collection required outside these times, please email [aucklandservice@interwaste.co.nz](mailto:aucklandservice@interwaste.co.nz)  with time for pick up and estimated garbage offload quantities |  |
| **J)** | **Whale protocol area** | Yes / No |
|  | Master acknowledges the Hauraki Gulf Transit Protocol for Commercial Shipping to reduce the risk of collisions with whales. |  |
| **K)** | **Modifications since last call** | Yes / No |
|  | Master to confirm that the vessel has had no modifications to hull/machinery since last call at AKL.  If for first call, then information if modifications cause any changes to manoeuvring characteristics - provide details. |  |
| **L)** | **Is the vessel burning low sulphur fuel whilst in Auckland waters** | Yes / No |
|  | Confirmation of the type of fuel being used by vessel or if vessel is fitted with scrubbers |  |

**At least 3 hours notice shall be given for any changes to pilotage timings. Notice period less than 3 hours will not guarantee the time requested.**

**This is a requirement for you to confirm your booking time.**